



To price and lock a loan;

- Log on to www.accvillage.com
- Click on Marksman tab.
- Click on the Marksman button and enter your codes.
- Select “Search Products” (IMPORTANT: DO NOT select “Get Rates”).
- Fill in the criteria. (Note: You do not need a program code and you do not need to select declining market or Median income. Be sure once everything is filled out to select “Show all Products” under result types, then hit “Display Products”. It will take a few seconds for products to come up.
- Once you see programs pop up, CHECK THE BOX to the left of the products you want pricing for, then scroll down to the bottom and click “Compare Rates for Selected”. A pop up box will come up and it will show you the best rate for what you have requested. In the middle of that pop up box you can click the drop down box under “Products” to change to 1 program.
- After you select the program, click “Get Rates” to see all of the investors rates at once.
- Once you find the rate you want, highlight it and then click the “Register Lock” at the bottom right. A pop up lock form will come up. Complete the lock form.
- Once you submit, it will be sent electronically and you will get an email from our lock dept confirming your lock.

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